Indira Gandhi National Open University
Campus Placement Cell
Maidan Garhi, New Delhi – 110 068

Recruitment Drive with Competent Software Pvt. Ltd.

Job Description

About Competent Software Pvt. Ltd.

Competent Software Pvt. Ltd. (CSW) was incorporated in 1992. Since then we have been engaged in development of electronic databases for clients in North America. Before we got into the business of making electronic databases, this business was considered a low-tech, low-margin, slave-shop operation, but with our unique management philosophy, we were able to turn this business into a high-tech, high-profit, personnel-enriching enterprise.

Company Link : http://www.competentsoftware.com

The description of the present openings is as follows:

Company : Competent Software Pvt Ltd.

Nature of Work : Development of electronic database

Position : Data Processing (Typist)

Vacancies : 120 vacancies across our 3 branches (Okhla, Mayapuri & Noida)

Qualification : Second and Final Year students of BA, B Com, B Sc, BCA, BTS and BSW

Remuneration : Rs. 12,000 pm + lucrative incentives (Extra incentives in Night Shift)

Age : 18 - 25 years

Desired Profile

1. Should know professional Typing.
2. Able to understand written English.

Interview Process

1. Basic Checking of Typing & English understanding.
2. Multiple Tests (Typing, Comprehension, Aptitude etc)
3. Hiring Manager Interview

Interview Schedule

Interview Day	June 27, 2015 (Saturday)
Reporting Time	8:00 AM to 10:00 AM
Interview Venue	Noida, Okhla & Mayapuri

Important Note: The students have to join immediately as this is an urgent opening. Students are required to carry a copy of their resume and a passport size photograph at the time of interview.

For further information, please check CAREERS link at our website www.competentsoftware.com or call Mr. Gaurav Joshi at 011-66092112 (Ext. 50) or send your query to hrd@competentsoftware.com